

General University Matters

A Standing Committee of the UWG Senate

Minutes

November 10, 2010

Members present: Michael Aldrich, Nathan Fuller, Javier Hasbun, Jenny Lawson, Tom Mackel, Minna Rollins, Shelley Smith, Gary Van Valen. Guest: Matt Jordan

The meeting was called to order at 2:10 p.m. in the Richards College of Business conference room by Minna Rollins, Chair.

Old Business

None.

New Business

- 1) Selecting a Secretary for GUM 2010-2011.

Shelley Smith agreed to serve.

- 2) Review and discussion of the proposed "University of West Georgia Policy on Volunteers."

Matt Jordan (Manager, Risk Management), who presented the document for consideration, explained that there are existing plans on campus already regarding the use of volunteers at UWG, but mostly it has been a gray area. The law says volunteers are only covered if they are part of a structured volunteer program. Volunteers are covered under general liability, but not Workers' Compensation. FWSP law does not permit students to do work that we would normally pay someone to do.

The Committee and Matt discussed whether guest lecturers are volunteers. It was agreed by consensus that although they are not part of a structured program, they are volunteers and should sign a consent form about their volunteer rights, responsibilities, and restrictions before presenting a lecture to a class.

Matt will revise the policy to address the guest lecturer issue. He will send Minna the policy and attach relevant forms. The Committee will discuss the revised policy electronically via email so that Minna may present it as an informational item at the December 3, 2010 Faculty Senate meeting.

Adjournment

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,
Shelley Smith, Secretary