

Minutes for Faculty Development Committee (FDC)
November 17, 2015 (10:15am, Miller Hall 2212)

Members present: D. Boldt, J. Carlisle, L. Connell, M. Fujita, L. Howe, M. Kassis, M. Mitra, T. Ogletree, C. Sicignano, A. Umminger, J. Whisenhunt

Guests present: Lara Willox

- 1) D. Boldt welcomed all present. The minutes of the October 19, 2015 meeting were approved.
- 2) Lara Willox (COE) presented an example of an online T&P dossier using Google Sites. All the same documents and material normally included in a hard copy dossier were included in this submission. A printed copy of the dossier was also made available to the T&P review committees. David Lloyd (Distance/Distributed Ed) provided technical support in helping set up the online dossier. A number of issues will have to be addressed prior to a more widespread use of online dossiers (technical support, buy-in of faculty, etc.). It was agreed that any requirement to use online dossiers needs to be phased-in.
- 3) Lisa Connell (and other subcommittee members) provided an update on the progress being made in revising the T&P section of the Faculty Handbook. Plans include eliminating the CV Template, editing typos, including an option for electronic submission, clarifying timelines, and incorporating any USG policy updates. The document will be shared with the FDC on Google Sites. The next meeting in January will focus on the proposed revisions of the T&P section of the Faculty Handbook.
- 4) Members of the FDC discussed H. Zot's scholarship definition proposal (presented on 10/19/16). Members of the committee felt that this proposed definition of scholarship was too narrow and decided not want to forward this proposal to the Faculty Senate for consideration.
- 5) L. Howe briefly reported on the progress being made in revising the grievance section of the Faculty Handbook. The subcommittee is looking at a number of issues (the role of the provost in the process, document control, speeding up the process, selecting the review committee, etc.) The subcommittee will update the entire FDC on its progress at the next meeting of the FDC.
- 6) Mary Kassis briefly discussed the progress being made in the review/revision of the sections of handbook related to teaching evaluations. One issue to address is whether or not online courses should use the same teaching evaluation instrument as face-to-face classes. It was suggested that the FDC Committee might consider recommending the development of an alternative evaluation instrument for online courses. Proposed revisions of this section of the handbook will be addressed at a meeting of the FDC in the spring semester.
- 7) Megumi Fujita discussed her efforts in assisting Denise Overfield with the Faculty Research Grant process. Research grants for 2016 will likely be composed of larger seed grants (\$3K-\$6K) and smaller grants (\$1K-\$2K). Grant categories will include travel, research, sustainability and performance/exhibition. The grant process will be anonymous. Grant allocation will not only be allocated based on tenure/promotion status but also in support of professional development.

Meeting adjourned at 11:35 am.