

SPMG 4686

INTERNSHIP

12 Semester Hours

Semester/Year:

Instructor:

Office Location:

Office Hours:

Telephone:

E-mail:

Fax:

COURSE DESCRIPTION

Prerequisite—Completed all professional level classes. Field experiences yield the necessity of receiving direction, undertaking responsibility, and demonstrating competence by applying theory learned from course work. It allows the student to complete a partial fulfillment in their degree program, and will help them discover career options and confirm career choices.

COURSE OBJECTIVES

Students will:

1. demonstrate their ability to apply theories and principles to specific organizational situations (Bucher & Krotee, 1997; Stier, 1999);
2. demonstrate a growing awareness of organization and administrative structure, techniques, and procedures (Flannery, 1998; Stier, 1999);
3. gain opportunities to work with others within the organization, observe organizational dynamics, and attend important meetings (Bucher & Krotee, 1997; Flannery, 1998);
4. demonstrate professional behavior (Desnsi, 1996);
5. display effective organizational and time management skills (Dougherty & Bonanno, 1885; Stier, 1999);
6. demonstrate creativity, initiative, responsibility, self-confidence, and leadership skills (Flannery, 1998); and
7. evaluate themselves in regard to the transition from a student to a professional (Flannery, 1998; Stier, 1999).

TEXT, READINGS, AND INSTRUCTIONAL RESOURCES

Required Text: N/A

References:

Bucher, C.A., & Krotee, M.L. (1997). Management of physical education and sport. New York: McGraw-Hill.

Desensi, J. T. (1996). Ethics in sport management. Morgantown, WV: Fitness Information

Technology.

Dougherty, N.J., & Bonanno, J. (1985). Management principles in sport and leisure services.

Minneapolis, MN: Burgess Publishing Company.

Flannery, T.E. (1998). Personnel management for sport directors. Champaign, IL: Human Kinetics.

Stier, W.F. (1999). Managing sport, fitness, and recreation programs: Concepts and practices.

Boston, MA: Allyn & Bacon.

ASSIGNMENTS, EVALUATION PROCEDURES, AND GRADING POLICY

Assignments:

- Complete and submit a typed log each week to the faculty supervisor. Logs should be received by the faculty supervisor each week. Retain a copy for your portfolio.
- Arrange to be observed on the job at regular intervals by your agency supervisor(s) and confer with the agency and faculty supervisor on a regular basis.
- Complete student, agency, and agency supervisor evaluations.
- Develop a portfolio. Organize materials in a large loose-leaf notebook. Use dividers to designate and separate sections. Portfolio will include weekly logs, all projects, mid-term and final examinations, your

evaluations, and results of exit interviews. Portfolio needs to be completed and turned in the first day of final exam period.

- Request an exit interview with your agency supervisor. Present a typed summary of this interview in your portfolio.

- Compile descriptive materials that is representative of the agency with which you are working. Such materials might include brochures, media guides, fact sheets, newsletters, budgets, club/employee center profiles, etc.

Evaluation Procedures:

The intern will receive a letter grade for the internship. The work presented is expected to be of professional quality. Grades will be based on the following criteria: a) weekly logs, b) lists of projects completed, c) evaluation of yourself, agency supervisor, and agency, d) summary of field experience, and e) portfolio.

Grading Policy:

Letter grading will be used. The recommended grading scale based on percentages is:

A = 90% - 100%; B = 80% - 89%; C = 70% - 79%; D = 60% - 69%; F = below 60%

Course Requirement:

National Recreation and Parks Association Insurance Required for Internship.

COURSE OUTLINE

Weeks 1 – 15 Student Internship

Week 16 Evaluations on Campus

Students are expected to adhere to the highest standards of academic honesty. Plagiarism occurs when a student uses or purchases ghostwritten papers. It also occurs when a student utilizes the ideas of or information obtained from another person without giving credit to that person. If plagiarism or if another act of academic misconduct occurs, it will be dealt with in accordance with the academic misconduct policy as stated in The Uncatalog, Undergraduate Catalog, and Graduate Catalog.