

SPMG 3670-01

PRACTICUM IN SPORT MANAGEMENT

3 Semester Hours

Semester: Fall 2005 – Tuesday and Thursday 5:00pm – 6:00pm
Instructor: Dr. Thomas J Cieslak II
Office Location: HPE – Room 210
Office Hours: Monday, Tuesday, Wednesday, Thursday 12:15pm-2:00pm
Friday – By Appointment between 9:30am-12:30pm
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COURSE DESCRIPTION:

This FIELD EXPERIENCE will provide an opportunity to apply classroom theories, concepts, and terminology and to continue learning about the sport management profession. In specific, this field experience should provide the student with a mentor and colleagues to learn more about management, leadership, decision-making, marketing, communication, financing, legal issues, and customer service. Also, the field experience provides the student with a chance to confirm or refute career interests and options in addition to networking opportunities.

PREREQUISITE: Completion of at least 9-credit hours in SPMG courses.

COURSE OBJECTIVES:

1. To learn and apply knowledge (i.e., theories, concepts, and terminology) specific to organizational context.
2. To learn the organization's missions statement and philosophy and apply the appropriate management techniques while following policies and procedures to achieve organizational objectives.
3. To have an opportunity to work with others within the organization such as a mentor and colleagues in addition to observation of organizational dynamics to include day-to-day operations and organizational meetings.
4. To learn the modern standard of professional behavior specific to organizational context.

COURSE TEXTS, READINGS, AND INSTRUCTIONAL RESOURCES:

1. UWG Sport Management Practicum Booklet
2. Blanchard & Bowles (2003). Raving Fans: A Revolutionary Approach to Customer Service.

COURSE ASSIGNMENTS:

NOTE: All assignments must be submitted. If an assignment is not submitted, it will result in “failure” of the course. Late assignments will receive a grade of 0-points, however, all assignments must be submitted in order to “pass” the course.

NOTE: Students not completing a minimum of 140-hours WILL NOT RECEIVE A PASSING GRADE.

Assignments:	Due Date
ATTENDANCE <ul style="list-style-type: none"> • August 23rd • August 30th • September 6th • October 4th • November 8th • December 13th 	
FORM A – Information – Practicum Experience	August 30th
FORM B – Agency – Student Contract	August 30th
RESUME	September 6th
LETTER OF APPLICATION	October 4th
FORM C – Mid-Semester Student Evaluation	November 8th
FORM D – Supervisor Evaluation	December 13th
FORM E – Summary Hours Log Sheet	December 13 th
FORM F – Final Student Evaluation	December 13 th

EVALUATION PROCEDURES:

Student Evaluation Criteria: (percentages are approximate):		
Assignments:	% of Final Grade	Points
ATTENDANCE (6-days x 10-points)	30%	60
FORM A – Information – Practicum Experience	5%	10
FORM B – Agency – Student Contract	5%	10
RESUME	10%	20
LETTER OF APPLICATION	10%	20
FORM C – Mid-Semester Student Evaluation	10%	20
FORM D – Supervisor Evaluation	10%	20
FORM E – Summary Hours Log Sheet	10%	20
FORM F – Final Student Evaluation	10%	20

TOTAL	100%	200
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GRADING POLICY

Grades will be assigned based upon the total points possible in the course. The final grade in the course will be assigned according to the following percentages:

A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = below 60%

CLASS POLICIES

1. Students are expected to complete assigned readings prior to class.
2. All assignments are to be typed, 1, 1-1/2 or 2-spaced with 1"-inch margins, and 10- to 12-point font.
3. If a student will be absent on an exam date, the student must notify the instructor within 24 hours via e-mail. In order to take a make-up exam, the student must provide written documentation detailing a university sanctioned event, medical appointment or death in the student's immediate family.
4. Exams must be taken on the scheduled date unless previous arrangements are made with the instructor or unless the exceptions listed above in #3 apply.
5. Any assignment submitted after the due date will be considered late, therefore, an assignment must be submitted during the class period on the day it is due. All late assignments will receive a grade of 0-points unless previous arrangements are made with the instructor or unless the exceptions listed above in #3 apply.
6. No assignments will be accepted via e-mail. There are no exceptions to this rule.
7. All assignments must be submitted. If an assignment is not submitted, it will result in "failure" of the course.
8. Students must complete a minimum of 140-hours in order to "pass" the Practicum course.
9. Students are expected to adhere to the highest standards of academic honesty. Plagiarism occurs when a student utilizes the ideas of or information obtained from another person without giving credit to that person. If plagiarism or another act of academic dishonesty occurs, it will be dealt with in accordance with the academic misconduct policy as stated in The Uncatalog, Undergraduate Catalog, and Graduate Catalog.